

Minutes

KEOTA CITY COUNCIL

225 E. BROADWAY AVE.

January 2nd, 2024

Meeting was called to order at 7:04 pm by Mayor Cansler.

Roll call: Mayor Cansler, Councilmen Burroughs, Conrad, Bender, Greiner and McDonald were present. City employees present were Horras, Harmsen, and Librarian Greiner. Public present, Karen Sypherd, Rich Klein, and Casey Jarmes from Sigourney New-Review. Mayor Cansler and Councilmen Greiner and McDonald were sworn in for their new terms in office beginning January 1st, 2024.

Consent Agenda: Motion was made to amend the agenda to add budget workshops to the New Business area of the agenda, by Conrad, Burroughs 2nd the motion and all were in favor. A motion was made to approve Consent Agenda by Conrad, including Agenda, previous meeting minutes from October 16th Council Meeting - Budget review and payment of Bills. Burroughs 2nd the motion, and all were in favor.

Bills Paid December 19th thru January 2nd, 2024

Checks

Payroll:

58 CENGAGE LEARNING	28.79		
56 CENTER POINT LARGE PRINT	46.74		
15 FIRST NATIONAL BANK OF OMAHA	193.98		
92 Friends of the Montezuma Libra	15.00		
55 INFOMAX OFFICE SYSTEMS	191.50		
93 Jim Van Sickle	40.00		
45 WINDSTREAM	144.51		
24 ALLIANT ENERGY	5,664.15		
64 CARGILL	6,055.87		
7 COX SANITATION & RECYCLING INC	5,288.70		
60 DEARBORN LIFE INS COMPANY	23.01		
15 FIRST NATIONAL BANK OF OMAHA	2,803.31		
16 GFC LEASING-WI	184.62		
67 HESLINGA, DIXON & HITE	275.00		
96 Keokuk County Auditor	1,017.55		
95 Keota Transmission & Repair	1,404.91	7 Anthony Cansler	404.03
94 Kevin's Sales and Service	90.00	5 Ashley R Greiner	113.61
25 MALLEY HARDWARE & APPLIANCE	95.65	4 Tonia Greiner	973.81
48 Mid-America Publishing Corp	137.81	2 Micah Harmsen	1,672.51
72 SINCLAIR - NAPA	972.01	3 Kevin L Slaubaugh	1,751.22
8 US POSTAL SERVICE	200.00		
19 WATER SOLUTIONS UNLIMITED	1,280.03		
44 WELLMARK	2,622.09	1 Alycia A Horras	1,423.57
	28,775.23		6,338.75

Public Forum: Rich Klein asked if there was any updates on working with rural water. Harmsen reported that we are still waiting on updates from WRWA and out engineer.

Department Reports:

Public Works –Harmsen reported that they met with alliant about disconnecting utilities to the west trailer at 506 S Green St. They should be able to start on demo this week as cox sanitation is bringing us a roll off dumpster this week. Harmsen did get the snowplow back from Keota Transmission and Repair, and everything is ready to go. Harmsen is planning to start to swap out some water meters in the coming week. They were able to get things put away and winterized last week before the temps drop. Harmsen did move the police truck back to the shop in order to make room for the dump truck in the o'brien building. Harmsen met with Goodwin basement repair about sealing the basement in city hall. He thought it wouldn't be a terrible process, but the duct work in that room would all need taken down to complete the work. He has a call into Harris brothers to see what that would look like. Hoping to get those bids together by the next meeting.

Library – Greiner shared that the quilting program is going well and they were able to get 14 lap quilts out today. The next 2 early out programs will be hosted by Keokuk County Extension.

Clerk – Horras reported that she will be attending the REAP Congress in Des Moines the weekend of the 12th and 13th, to represent Keokuk County. She ahs been working through year end balances, budget preparation and had to manually work through the billing for the month of December as the system decided not to transfer properly.

Resolutions and Ordinances:

RESOLUTION 2024-01 Approval of Building Permit to remove tower equipment - Motion to approve by Conrad, 2nd by Bender, all in favor.

RESOLUTION 2024-02 Approval of renewal of line of credit at LSB – Motion to approve by Bender, 2nd by McDonald, all in favor.

RESOLUTION 2024-03 Approval of Mayoral appointments and additional boards – Motion to approve made by Greiner, 2nd by Bender, all in favor.

RESOLUTION 2023-95 Approval of the purchase of a Robot Vacuum for the Aquatic Center – Motion to approve Bender, 2nd by McDonald, all in favor.

ORDINANCE 2024-299 Amendment to the City of Keota, Iowa 2017 Codebook of Ordinances- Officers Salaries – Anything that is approved,

changed or proposed would take effect on January 1st, 2026 per the Code.

- a. First reading of Ordinance 299 Salaries of Municipal Officers and revisions to 2-4-1 and 2-4-2
- b. Potential waving of 2nd and 3rd readings of Ordinance 299 – Motion to approve by Burroughs, 2nd by Bender, all in favor.
- c. Potential approval of Ordinance 299 – Motion to approve by Burroughs, 2nd by Bender, all in favor.

New Business:

Debate/Possible Action – Delegating the authority to call qualifying meetings for payroll. Motion to approve made by Burroughs, 2nd by Greiner, all in favor.

Discussion/Possible Action – Budget Workshops and Meetings. Revenue workshop will be set to January 8th at 6:00pm and the February 19th meeting will be moved to the 20th due to the President’s Day holiday. Motion by Conrad, 2nd by Bender, all in favor.

CLOSED SESSION: Iowa Code 21.5 Sub Section J – Possible Acquisition of Real Estate – Moved to Closed session at 8:24, motion by Conrad, 2nd by Burroughs, all in favor.

Open meeting back in session at 9:00pm, by Mayor Cansler:

Mayor Comments: Mayor Cansler Congratulated all that were sworn in tonight for another term in office. Cansler also expressed his thanks to everyone on their work with the first snowfall of the season.

Adjournment: Motion made to adjourn meeting by Bender, 2nd by McDonald, and all in favor. Time 9:01pm.

Next regular meeting, January 16th, 2024 at 7:00 pm.

Attest:

Mayor Anthony Cansler

City Administrator Alycia A Horras